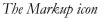
By Christian Boyce (macman@christianboyce.com, christianboyce.com) Join my mailing list and get more tips like these.

Four topics

- I. Marking up images and PDFs
- Combining documents and rearranging pages 2.
- Sharing and Printing: secrets of the pros 3.
- 4. Odds and Ends

I. Marking up images and PDFs





unclear





Make a map!

Point out the deer in your picture!

Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the Government for a redress of grievances.

Needs clarifying

A well regulated Militia, being necessary to the security of a free State, the right of the people to keep and bear Arms, shall not be infringed.

Mark up written documents!



Amendment II

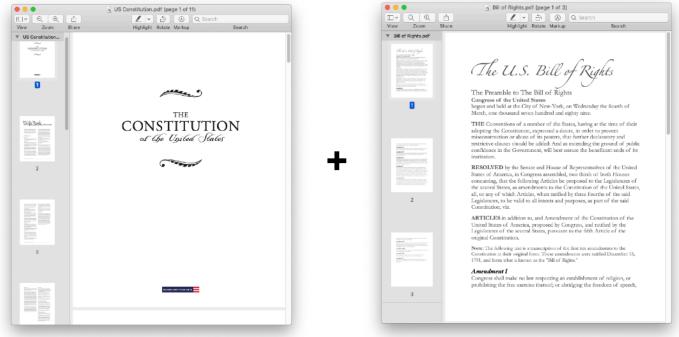




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2. Combining documents and rearranging pages



Combine two PDFs!

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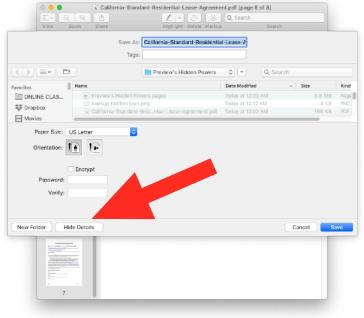
Blank pages? Pages in the wrong order? No problem.

By Christian Boyce (macman@christianboyce.com, christianboyce.com) Join my mailing list and get more tips like these.

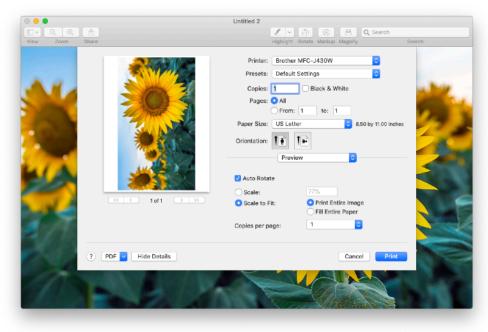


3. Sharing and Printing: the secrets of the pros





Password-protect a PDF!



The world's best Print dialog!

By Christian Boyce (macman@christianboyce.com, christianboyce.com) Join my mailing list and get more tips like these.



4. Odds and Ends

CALIFORNIA RESIDENTIAL LEASE/RENTAL AGREEMENT
LANDLORD
TENANT(S)
PROPERTY ADDRESS:
1. RENTAL AMOUNT: Beginning20TENANT agrees to pay LANDLORD the sum of \$day of each calendar month. Said rental payment shall be delivered by TENANT to LANDLORD or his designated agent to the colouving location: Rent must be actually received by LANDLORD, or designated agent, in order to be considered in compliance with the terms of this agreement.
2. TERM: The premises are leased on the following lease term: (please check one item only)
Month-to-Month
(or)
□ Until, 20
3. SECURITY DEPOSITS: TENANT shall deposit with landlord the sum of \$ as a security deposit to secure TENANT's failhul performance of the terms of hielease. The security deposite and not excert burners may not high the TENANT's failed the TENANT's failed the terms of the lases. The security was and the term and the terms of the terms of the lases and the terms and the terms of the lases within 21 days of the TENANT vacating the premises. ANDLORD we do the terms of the lases and the term of the lases. Within 21 days of the TENANT vacating the premises. ANDLORD with the heaten and the balance to the TENANT. If TENANT fails to furnish a forwarding address to LANDLORD, then LANDLORD shall send said statement and any security deposit refund to the leased premises.
A. INITIAL PAYMENT: TENANT shall pay the first month rent of s and the security deposit in the amount of \$ Said payment shall be made in the form of cash or cashier's check and is all due prior to occupancy.
5. OCCUPANTS: The premises shall not be occupied by any person other than those designated above as TENANT with the exception of the following named persons:
Page 1 of 7

Fill in PDF forms!

Did You Know...

- If you copy an image, and go to Preview, and do #-N, it makes a new document with whatever it is you copied?
- 2. You can set Preview to be your default app for opening PDFs?
- 3. If you have a document open in Preview, you can figure out where it's located— in one click?

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Sign important documents without printing them out!



Improve a photo!

Crop a photo!